

THE JOURNAL OF ROMAN STUDIES

Policy Statement

The *Journal* aims to publish papers in the full range of the field which the Roman Society was established to promote, namely ‘the study of the history, archaeology, literature, and art of Italy and the Roman Empire, from the earliest times down to about A.D. 700’. Submissions on historical, literary, archaeological and art historical topics are welcome, including those on issues of cultural and intellectual history that cut across these categories (for example, sociolinguistics or reception). Papers primarily concerned with the archaeology of Roman Britain should be sent in the first place to *Britannia*; those concerned with the archaeology of the Roman Empire at large are equally welcomed by this *Journal*. The *Journal* is scheduled to appear in November each year.

SCOPE: The *Journal* aims to publish papers that make a fresh and significant contribution to the understanding of the Roman world, and have the potential to stimulate further discussion. Though papers have in recent years tended to be lengthy, the *Journal* is also keen to publish shorter papers so long as they address issues of general importance. All papers should be carefully thought through and clearly argued. It is important to recognise that this does not necessarily involve a heavy use of footnotes, but does involve clear statement of the argument and of its broader significance, and adequate signposting to the reader of the steps in the argument. The *Journal* will publish papers of over 15,000 words in length, including notes, only in exceptional circumstances; such papers should only be submitted after discussion with the Editor. Papers should so far as possible be accessible to non-specialists: that is, to a general academic readership, aside from any particular interest or expertise in the ancient world. Passages from ancient languages should always be translated (and, where relevant, the original text should also be quoted). The language of publication in the *Journal* is English. Please note that the *Journal* does not reprint material substantially published elsewhere (including online and/or in other languages, whether in original form or revised).

EDITORIAL PROCEDURE: The *Journal* is run by an Editorial Board (for membership see Society’s website www.romansociety.org). Submissions are circulated at the Editor’s discretion to members of the Board and, where appropriate, to other specialist readers. In order to ensure maximum impartiality, all submissions are circulated without indication of authorship. The

process of refereeing necessarily takes time, but authors may expect to receive a verdict within four to five months of submission. The *Journal* does not currently have a backlog of papers awaiting publication. Detailed comments are normally sent only to authors of submissions which have been accepted, or which are thought suitable for resubmission. Authors are frequently invited to revise submissions in the light of such comments.

SUBMISSION: Submission is by e-mail to the Editor. Documents should be submitted in Word (the addition of a PDF version is helpful). On occasion the Editor may request a hard copy and/or submission on a CD-ROM or USB flash drive if fonts or illustrations make this desirable. Before submission, all intending contributors must read the instructions on 'Submission of Papers in Electronic Form', available (along with 'Notes for Contributors') at:

<http://www.romansociety.org/publications/contributions.html>

ELECTRONIC MATTERS: The Society's website (www.romansociety.org) gives the table of contents and abstracts of all papers in the *Journal*. Recent issues of the *Journal of Roman Studies* and *Britannia* can be accessed online via Cambridge CORE by subscribers at www.journals.cambridge.org. Once editing is complete, individual papers or reviews may be accessed by subscribers via FirstView in advance of the printed journal. Appearance on FirstView (with the issuing of a DOI) constitutes formal publication; only the page numeration will differ in the printed version. It is not possible to alter papers or reviews before the *Journal* is printed. The Society permits JSTOR (a system of electronic archiving) to put on its website back issues of the *Journal* (for more information see www.romansociety.org). The *Journal* is Green Open-Access compliant.

COPYRIGHT: All authors are required to sign a form assigning the Society an exclusive licence to produce and publish. If a paper includes textual or illustrative material not in the author's copyright, permission must be obtained from the relevant copyright owner for the non-exclusive right to reproduce the material worldwide in all forms and media. The author is held responsible for paying any fees required as a condition for obtaining such permission. Authors should initially seek the permission of the publisher to reproduce copyrighted material that has been published. For unpublished material, authors should seek permission of the owners, whether individuals or institutions.

Submissions and all general enquiries should be addressed to the Editor, Professor Christopher Kelly (jrs@corpus.cam.ac.uk), Corpus Christi College, Cambridge, CB2 1RH, UK.

Correspondence relating to reviews should be addressed to the Review Editor, Dr Peter Thonemann (peter.thonemann@wadham.ox.ac.uk), Wadham College, Oxford OX1 3PN, UK.

Books for review should be sent to the Librarian, Hellenic and Roman Societies, Senate House, Malet Street, London WC1E 7HU, UK.

THE JOURNAL OF ROMAN STUDIES

Submission of Papers in Electronic Form

Submissions are circulated at the Editor's discretion to members of the *JRS* Editorial Board and, where appropriate, to other specialist readers. In order to ensure maximum impartiality, all submissions are circulated without indication of authorship.

Contributors should submit by e-mail to the Editor TWO versions of their paper. The first version (for the Editor only) should not be anonymised. The author's name, title, institutional affiliation (if any), postal and e-mail address should be placed at the top of the first page ahead of the title of the paper. A word count (of text and footnotes, not bibliography) should also be provided. The second version should be 'redacted'. That is, as far as possible, all indications of authorship should be removed: for example, any acknowledgements should be cut; if appropriate, and depending on context, any previous work may be referenced as 'Author' + date in the footnotes and bibliography; authors may also wish to recast some passages in the third person; any indication of identity or institution should be deleted from 'properties' in Word. It is the responsibility of the author to ensure that the redacted version is as anonymous as possible.

All submitted papers must include an abstract of no more than 150 words and around six keywords. The abstract should immediately follow the title.

It is possible for long or detailed data-sets and supplementary illustrations to be published as supplementary material, online only. This material must also be included with the initial submission, with a clear indication that it should – or may – be treated as supplementary material.

It is most helpful if papers on initial submission conform as far as possible to the 'Notes for Contributors', at least in basic style and layout.

In any case, the following must be observed from the outset.

i) The text should be submitted as a Word file. A Unicode font should be used (Times New Roman is preferred). Greek should also be in a Unicode font, e.g. New Athena Unicode; authors may find

the following link helpful: <https://classicalstudies.org/publications-and-research/about-greekkeys-2015>

ii) Both main text and footnotes should be in 12-point type, with one-and-a-half line spacing for both main text and footnotes. Footnotes should appear at the foot of each page (and not as endnotes). The bibliography should be placed at the end of the paper (and not submitted as a separate file). Justify left-hand margin only. The start of each paragraph should be indented using the tab key not the space-bar. One space only to be used after full-stops, commas, etc. If not included in the text, fig. and table positions should be noted.

iii) Publications are to be cited in the footnotes by the author's name and the year of publication followed by a colon and the specific page or pages, e.g.: Millar 1977: 181–3. Or, in the case of a string of references, e.g.: Millar 1977: 181–3; Price 1980: 126–7, 134–5; Beard 2001: 12–13. The full reference to a publication is to be given in an alphabetical bibliography at the end of the paper.

iv) Electronic submission of artwork is preferred; this may be on a CD-ROM, a USB flash drive or by e-mail or file transfer. Artwork may be intended for either black-and-white or colour reproduction in the print volume. Line artwork should be submitted as tif or eps files at 1200 dpi (black and white for line drawings; grayscale for line/tones). Black-and-white halftones should be submitted as tifs (grayscale) at a minimum 300 dpi. Colour should be in CMYK colour at a minimum 300 dpi. All electronic artwork should be sized to final publication size; reproduction size should be indicated on a list of the illustrations. The type area of a page in *JRS* measures 200 by 136 mm. For further information on artwork submission see instructions for authors at:

www.cambridge.org/core/services/authors/journals/journals-artwork-guide

THE JOURNAL OF ROMAN STUDIES

NOTES FOR CONTRIBUTORS

For the final text of papers accepted for publication, submission is by e-mail (as both a Word file and a pdf). Hard copy may also be requested for papers which contain Greek, unusual characters or complex layout.

At final submission, papers should be complete in every particular. Since first proofs are paged, **alterations or corrections** (other than of printer's errors) **at proof stage are very expensive** (especially if the alteration affects the layout of several following pages) and may be disallowed or charged to authors at the Editor's discretion.

Authors of reviews should follow these conventions, save as modified/supplemented in §14 below.

(1) TITLES should be set out thus:

Martial and the City of Rome

LUKE ROMAN

The usual (but by no means compulsory) form is first name and/or initials and surname.

(2) The author's institutional affiliation (in *italic*) (if any) and e-mail are placed full left at the end of the paper.

(3) ABSTRACT. All papers should include an abstract (*c.* 150 words) and *c.* 6 keywords.

(4) SECTIONS of papers are indicated by roman numerals, centred, without full point; if there is an accompanying title, it is set out thus:

V ELECTION TO PUBLIC OFFICE

Sub-sections are indicated in upper and lower case *italic*, full left.

All these headings to be separated from the text by line spaces above and below.

(5) CROSS REFERENCES should be in the form ‘See above/below, Section II’ (or to a previous or subsequent footnote); inserting cross-references to pages at proof-stage is not possible since papers are published online on FirstView before the page numeration for the print volume has been established.

(6) ITALICS AND QUOTATION MARKS. Technical terms and foreign words go into italic, except where they have become naturalised into English. Consul, praetor, imperium etc. to be in roman. In doubtful cases use roman; so Lex Julia rather than *lex Julia*.

Short passages quoted go in roman within single quotation marks, not in italic; double marks for a quotation within a quotation. Longer passages are inset and separated above and below by line spaces; they go in roman, but without quotation marks. Any interpolations by an author should be enclosed in []. Greek does not need quotation marks. Where manuscripts are quoted, their readings are in italic.

(7) FOREIGN ALPHABETS. Greek should be in a Unicode font, e.g. New Athena Unicode; authors may find the following link helpful:

<https://classicalstudies.org/publications-and-research/about-greekkeys-2015>

Isolated words may be transliterated in italic, as well as words commonly so treated, e.g. *polis*, *archon*.

Non Indo-European scripts should be avoided unless some point of reading or meaning makes them essential.

(8) GENERAL POINTS

Current British spelling (OED) should be used (‘s’ spelling for words such as ‘organise’, ‘civilisation’).

Abbreviated Latin phrases are never italicised: cf., e.g., etc. But *infra*, *passim*, *sic*.

Where parentheses are required within parentheses, use (), not [].

A.D. before figures B.C. after, with full points; C.E. and B.C.E. also with full points.

Date spans should be given in full: A.D. 567–569.

‘The second century’ (not ‘the 2nd century’ or ‘c.2’) as noun, but ‘the second-century famine’.

Main periods are capitalised: the Republic (but note, republican), the Principate (but note, imperial)

Late Antiquity (but note, late antique); ‘early’ and ‘late’ are lower case: the late Republic; the early Empire; the later Empire.

Note also: River Danube (but Danube river); Battle of Cannae.

Dates in the form '1 January 1985'.

Spell out figures under 100 except in statistics.

Figures in the form 16–17, 282–6, 282–96, 300–1, 316–17.

Insert commas with four or more figures, e.g. 3,963, but not in dates, column numbers, line numbers in poetry or in MS numbers.

Spell out 'per cent' in text.

The comma before 'and' or 'or' (serial or 'Oxford' comma) in a list should be avoided except in (occasional) cases where ambiguity might arise.

Do not use the ampersand.

(9) FOOTNOTES. Place footnote numbers above the line and outside the punctuation or quotation mark (but inside the parenthesis when referring to material inside the parentheses); where possible they should be at the end of a clause or sentence. A footnote marked * may be used before the numbered sequence of notes for acknowledgements, etc.; the * is attached to the title.

cf., e.g., i.e. to be in lower case when starting a footnote, but to start with a capital at beginning of new sentence.

(10) REFERENCES TO ANCIENT TEXTS should be in the following form: Dio 13.4.17, Tac., *Ann.* 1.1.1. The general model is the *Oxford Classical Dictionary* (4th edn) both for abbreviations and for spelling and capitalisation of titles (in the majority of cases only the initial word): so Augustine, *De civitate dei*; Cicero, *De oratore*.

Book numbers to be in arabic numerals.

(11) REFERENCES TO MODERN WORKS. In the footnotes publications are to be cited by the author's name and the year of publication followed by a colon and the specific page or pages, e.g.: Millar 1977: 181–3. Or, in the case of a string of references, e.g.: Millar 1977: 181–3; Price 1980: 126–7, 134–5; Beard 2001: 12–13. Page references should only be given in the footnote if the reference is to a specific page or pages. Authors' initials should only appear in the footnotes if the bibliography contains two or more authors with the same surname (e.g. J. Smith 1990: 4). For joint authorship give both names (e.g. Price and Thonemann 2010: 193), for multiple authorship Beard *et al.* is acceptable in the footnotes but all authors should be listed in the bibliography. a, b, c etc. should be used to distinguish several works of the same year (e.g. Smith 1990a). The full reference to a publication is to be given in an alphabetical bibliography at the end of the paper.

Authors may wish to use abbreviations for technical works (particularly those concerned with papyrology, epigraphy or prosopography); these should be listed in alphabetical order at the head of the bibliography in the following form.

PLRE I = A. H. M. Jones, J. R. Martindale and J. Morris (eds), *The Prosopography of the Later Roman Empire, vol. I: A.D. 260–395*, Cambridge, 1971.

Epigraphic publications are cited according to the conventions in *SEG* and *AE*.

Abbreviations for editions of papyri, ostraca and tablets should follow J. F. Oates *et al.*, *Checklist of Editions of Greek, Latin, Demotic and Coptic Papyri, Ostraca and Tablets* (online at <http://scriptorium.lib.duke.edu/papyrus/texts/clist.html>).

Web-resources should be referred to by the full URL, as plain text, not hyper-link.

(12) TABLES. Tables often need to be rekeyed; they should, even if inserted in the text, also be provided in a separate file; a print-out/pdf may be requested for complex tables.

(13) BIBLIOGRAPHY. Use full title of journals. Full page references of articles etc. should always be given, do not use f. and ff.

Examples of entries:

Millar, F. 1977: *The Emperor in the Roman World*, London.

Campbell, B. 2000: *The Writings of the Roman Land Surveyors*, *Journal of Roman Studies* Monograph 9, London.

Beard, M., North, J. and Price, S. 1998: *Religions of Rome*, Cambridge.

Adams, J. N. 1995: 'The language of the Vindolanda writing tablets: An interim report', *Journal of Roman Studies* 85, 86–134.

North, J. 2000: 'Prophet and text in the third century B.C.', in E. Bispham and C. Smith (eds), *Religion in Archaic and Republican Rome*, Edinburgh, 92–107.

But when there is more than one article quoted from an edited volume:

Cooley, A. E. 2012: 'From document to monument: inscribing Roman official documents in the Greek East', in Davies and Wilkes 2012, 159–82.

Davies, J. K. and Wilkes, J. J. (eds) 2012: *Epigraphy and the Historical Sciences*, Oxford.

(14) INFORMATION FOR AUTHORS OF REVIEWS

Please follow the conventions above except as specified/supplemented below.

There are no footnotes in reviews.

Please give information on the volumes reviewed at the head of the review text in the following form:

J. M. TURFA, *DIVINING THE ETRUSCAN WORLD: THE BRONTOSCOPIC CALENDAR AND RELIGIOUS PRACTICE*. Cambridge: Cambridge University Press, 2012. Pp. xiii + 408, illus. ISBN 9781107009073. £65.00.

J. A. BECKER and N. TERRENATO (EDS), *ROMAN REPUBLICAN VILLAS: ARCHITECTURE, CONTEXT, AND IDEOLOGY* (Papers and monographs of the American Academy in Rome 32). Ann Arbor: University of Michigan Press, 2012. Pp. 146, illus., maps, plans. ISBN 9780472117703. £52.50/US\$60.00.

NAME, INSTITUTION AND E-MAIL ADDRESS

At the foot of the review text, add your own name (in caps) – the usual (but by no means compulsory) form is first name and/or initials and surname – the name of your institution (in italics) (if any) and an e-mail address.

PAGE SPANS, CHAPTERS AND AUTHOR NAMES

For single-authored books (as opposed to edited volumes), the name of the author should be given in full at its first instance (so K. Hopkins or, preferred, Keith Hopkins) and thereafter abbreviated to a single letter with point (so H.). Page spans (from the volume under review) in round brackets (16–17), (300–1); do not use p. or pp.

Chapter is abbreviated as ‘ch.’; chapters as ‘chs’; with the chapter number in arabic numerals.

REFERENCES TO MODERN WORKS

Given the tight word constraints, unless it is absolutely relevant to the point being made, the title of a journal article is usually omitted and reference given in the form of author + journal: S. Keay *et al.*, *PBSR* 68 (2000), 1–93. (Note comma after author and comma after date.) Similarly, chapter titles in edited works need not be given: D. Briquel in J. M. Turfa (ed.), *The Etruscan World* (2013), 36–55.

Note that in the citation of books (apart from the title) only the date of publication is given; the series or publisher or place of publication should only be included if absolutely relevant to the point being made.